Committee Role

**Position Title: Ambassador Committee Member**

Term: 12 months

Reports to: Ambassador Manager

Voting Position: No

Supervisory Duties: No

Committee Members: No

Board Appointed: No

**Description:**

Help welcome new Chapter Members and increase the engagement of our current members.

**Time Commitment:**

* 3 hrs./month every month, including attendance at member events as much as possible. Some events are scheduled in early morning, some in evenings.
* Commitment hours can vary depending on the number of new member’s month or month

**Key Competencies:**

Commitment, Teamwork, Reliability, Outreach, Communication

**Primary Responsibilities:**

* Support the chapter by welcome new members and connecting with existing members
* Work with the Ambassador Manager and fellow Ambassadors to develop and enhance messaging and welcoming strategies
* Share member feedback with Ambassador Manager and Director of Membership
* Act a liaison and representative of ATD Puget Sound at events and over email/phone
* Act as primary point of contact for new members helping them navigate chapter resources and events

**Success Measures:**

* Connect with 20% of New Members assigned each month
* Share new and creative ways to engage new and existing members
* Build relationship with ATD Puget Sound members
* Represent Chapter within network and community

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| **Privileges:**  | **Additional Expectations:** |
| Free attendance at monthly chapter meetings  | Member of ATD Puget Sound chapter for term |
| Position listed on your resume and LinkedIn profile Opportunity to connect with ATDps membersPotential for career pathing into future Board positions | Post comments/ engage in chapter’s social mediaMeet success measures listed above Advise Director of Membership of trends seen in |
|  | meeting evaluations to inform future strategy |
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